



*Maryland Department of Planning
Maryland Historical Trust*

*Martin O'Malley
Governor
Anthony G. Brown
Lt. Governor*

*Richard Eberhart Hall
Secretary
Matthew J. Power
Deputy Secretary*

Grant Agreement No. GA-2255-09-015

January 22, 2010

(Address)

Dear Someone T. Something:

The Maryland Historical Trust, Maryland Department of Planning has been awarded a grant from the American Battlefield Protection Program (ABPP) of the National Park Service (Grant GA-2244-09-015). The purpose of this grant is to undertake battleground analyses related to six maritime actions/naval engagements of the Revolutionary War and War of 1812 in Maryland.

We are inviting you to submit a proposal to undertake the KOCO A research, documentation, creation of relevant GIS maps for these six sites, and the preparation of one Nation Register (NR) nomination (see RFP Scope of Work for specifics). The results will form part of a companion volume to similar work for other Maryland sites previously carried out through the ABPP (*Maryland War of 1812 Battlefields, Selected Skirmishes, Encampments, Earthworks and Riot Sites*. R.E. Eshelman, 2000; and *Maryland Revolutionary War and War of 1812 Battlefields/Skirmish and Associated Historic Properties Survey*. Eshelman *et al*, 2002). Copies of these volumes will be made available to the consultant selected through the RFP process. Excerpts of this material can be found on our web site at: http://mht.maryland.gov/archeology_underwater_RFP.html

The other parts of this project, which will be carried out by Maryland Historical Trust staff, will focus on electronic remote sensing survey, and evaluation of the resulting data relevant to determine the loci and extent of these engagements and where possible evaluate their eligibility for inclusion in the National Register of Historic Places. Information provided by the consultant selected during this RFP will be used to help delineate survey areas and provide background information relevant for site evaluation

Please send two copies of your written proposal to my attention at the address below. No proposal will be received after 4:30 pm, February 26, 2010.

Your proposal must contain, but not be limited to the following:

- Your methodology for undertaking the project
- Project schedule (see Scope of Work for deadlines)
- Cost for Services
- Examples or descriptions of similar planning projects demonstrating experience in KOCOA research and analysis of War of 1812 and Revolutionary War sites in the Mid-Atlantic Region, and demonstrated experience in utilizing KOCOA analysis for planning archeological surveys
- Examples or descriptions of similar planning projects accomplished by your firm involving the preparation and submission of National Register of Historic Places nominations
- A Resume for each member of your firm who will be involved in the project demonstrating that they meet the Secretary of the Interior's Professional Standards for a Historian
- Any other information that you may deem pertinent to your proposal and that would prove useful to the review process.

A scope of work is enclosed for your review.

If you have any questions regarding this matter, please feel free to contact me. I look forward to hearing from you.

Sincerely,

Miriam Hensley
Chief, Operations Mgmt/Personnel/Fiscal/Procurement Officer

Enc.