

African American Heritage Preservation Program
Emergency Grants Policy
10/18/2017

Eligibility Requirements

The Maryland Historical Trust (MHT) and Maryland Commission on African American History and Culture (MCAAHC) will consider applications for eligible projects submitted by eligible applicants for grant funds outside of the annual grant application process to help meet unanticipated or emergency needs. A project may qualify for an emergency grant if:

- (a) An unpredictable or unforeseen situation has occurred which may necessitate an immediate need to undertake the project; or
- (b) The project is one which provides a special opportunity to undertake a qualifying activity within a narrow time frame.

Grant applications must describe the nature of the emergency or special opportunity, demonstrate that the need for the activity was unanticipated at the time of the previous application deadline, and explain the reasons why the activity cannot wait until the next grant application deadline.

Eligible grantees are political subdivisions, individuals, and for profit business entities and nonprofit organization that are in good standing and qualified to do business in Maryland. Complete grantee eligibility criteria can be found in the AAHPP guidelines, linked from this page:
http://mht.maryland.gov/grants_africanamerican.shtml.

Eligible projects are acquisition or construction projects that preserve a building, site, or community of historical or cultural importance to the African American experience in Maryland, and may include costs for archeological work, and predevelopment costs for architectural plans, designs, or engineering studies. Complete project eligibility criteria can be found in the AAHPP guidelines, linked from this page: http://mht.maryland.gov/grants_africanamerican.shtml.

Application Requirements

Applicants must complete and submit the current AAHPP Emergency Grant Application form and all required additional supporting information specified in the emergency grant application instructions or requested by MHT. Prospective applicants must contact Charlotte Lake, MHT's Capital Grants & Loans Administrator, to obtain a link to the online emergency grant application and application guidelines (charlotte.lake@maryland.gov or 410-697-9559).

Evaluation of Applications

Evaluation of applications shall take into consideration the following:

- the eligibility requirements contained in this "Emergency Grants Policy", linked from this page: http://mht.maryland.gov/grants_africanamerican.shtml;
- the "Selection Criteria" included in the current, applicable AAHPP guidelines, linked from this page: http://mht.maryland.gov/grants_africanamerican.shtml;
- the unanticipated, emergency, or urgent nature of the activity; and
- where this application would have ranked if it had been submitted and compared to all the applications from the previous annual grant application deadline.

MCAAHC reviews the eligible applications and transmits a recommendation to MHT's Board of Trustees. MHT's Board of Trustees reviews MCAAHC's recommendation, may refine or revise that recommendation, and forwards to the Secretary of the Maryland Department of Planning the recommendation(s) as to whether the applicant should be awarded a grant, and if so, in what amount. The Secretary makes the final decision whether to (i) approve a grant and the amount, (ii) to approve a grant with modifications, or (iii) deny a grant.