



Maryland Department of Planning
Maryland Historical Trust

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Maryland Historical Trust

NOTICE

The regular meeting of the Maryland Historical Trust Board of Trustees will be held on Thursday, January 29, 2015 at 10:00 a.m. at the St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD.

Board Meeting 10:00 a.m. *

Lunch 12 Noon

This notice is hereby given this 9th day of January, 2015.

Elizabeth Hughes
Acting Director

Please respond by e-mail kathy.monday@maryland.gov or phone (410) 514-7603 by January 22nd, 2015.

***Please note that Committee meetings have been cancelled due to space limitations.**



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**MARYLAND HISTORICAL TRUST
BOARD OF TRUSTEES' MEETING
St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD
January 29, 2015**

AGENDA

- P1 CALL TO ORDER
- P2 APPROVAL OF MINUTES
- P3 COMMITTEE REPORTS
- P100 Capital Programs
P101R FY2015 MHT Capital Loan Program Expenditure – JPPM Gardener's Cottage
- P200 Survey, Registration, Community Education & Museums
P201 Introduction of new ORSR staff member
P202 Introduction of Preservation Maryland Executive Director – Nicholas Redding
P203 Underrepresented Communities Grant Award to MHT – Report
P204R Heritage Preservation Fund Expenditure Request
- P300 Management & Planning
P301 FY2015 and FY2016 Budget & Legislation - Report
P302 Litigation & Legal Issues – Report
P303 Interim Actions of the Executive Committee
P304 MHT Director Search Process
P305 2015 Meeting Schedule

**MARYLAND HISTORICAL TRUST
BOARD OF TRUSTEES' MEETING**

January 29, 2015

**St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD
Board Meeting 10:00 a.m.**

Pursuant to notice, the regular meeting of the Board of Trustees of the Maryland Historical Trust (MHT) was held at St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD 21032 on January 29, 2015.

Trustees present: Mmes. Tilghman, Bailey and Messrs. Edson, Luckenbach, Parker, Gibson, Stek, Lighthizer, Delgado and Turner.

Area Representatives present: Messrs. Brown, Azola, Callan, Reed, and Spikes.

Assistant Attorney General: Rieyn DeLony

Staff: Mark Thompson, Marcia Miller, Heather Barrett, Anne Raines, Amy Skinner, Michael Day, Susan Langley, Kathy Monday, Elizabeth Hughes

Guests: Nicholas Redding

P1 CALL TO ORDER

Mr. Edson, Chair, called the meeting to order at 10:02 a.m. A quorum of Trustees was present. Secretary-designee David Craig attended this section of the meeting and was introduced to the Board.

P2 APPROVAL OF MINUTES

Approval of December 4, 2014 minutes

Ms. Bailey made a motion, seconded by Mr. Reed that the December 4, 2014 minutes be approved with the correction that Mr. Brown was present and should be added. The motion was approved unanimously.

Approval of Closed Meeting minutes

Mr. Parker made a motion, seconded by Mr. Callan that the Closed Meeting minutes from December 4, 2014 be approved with the correction that Mr. Brown was present and should be added. The motion was approved unanimously.

P3 COMMITTEE REPORTS

P100 Capital Programs

P101R FY2015 MHT Capital Loan Program Expenditure -- JPPM Gardener's Cottage

Anne Raines, Capital Grant and Loan Programs Administrator, and Mark Thompson, Director of Jefferson Patterson Park and Museum (JPPM) presented the expenditure request, explaining that MHT may directly expend moneys in the MHT Loan Fund on the rehabilitation of historic properties owned by MHT, and describing the capital needs of the "Gardener's Cottage" at JPPM. Built in 1934 to house dogs, chickens, and pheasants, the structure was substantially altered in 1951-52 when it was converted into a residence; it is a contributing structure within the historic district.

Given the prominent location of this building along the path visitors will use to approach the Patterson Center, and the immediate need for stabilization of the exterior envelope and abatement of hazardous materials, the Gardener's Cottage stands in greatest need of intervention. The current restoration effort will focus on stabilization, exterior rehabilitation, weatherization, and asbestos, lead paint and mold abatement to ensure the building's continued survival until the re-use purpose is determined and the interior fit-out completed. Anticipated work priorities will include replacement of roof, gutters, and downspouts; repair / replacement of siding, trim, framing elements; windows, and doors; repair / repointing of masonry; installation of utilities; replacement or rough-in of mechanical, electrical, and plumbing systems; and hazardous materials abatement. Full architectural / engineering services will also be required

In April of 2013 Quinn Evans Architects completed a comprehensive condition assessment and treatment plan for the "Patterson Center", the core of the historic Point Farm complex which forms the southern tip of the JPPM property. Funded through a \$150,000 Save America's Treasures grant (the "SAT Grant") from the National Trust for Historic Preservation, this document will guide plans for future restoration efforts related to the main house and a handful of outbuildings, including the pump house / garage, pool house, greenhouse, Beach House, and Gardener's Cottage. The cost estimates included in the condition assessment provided the basis for a request for capital funds for rehabilitation of the main house and outbuildings with a focus on increased visitation, particularly by school groups, and increased revenues. While the capital budget request was granted, the Gardener's Cottage, Beach House, and greenhouse were not included as part of the program.

Crucially, expenditure of State funds on the rehabilitation of the Gardener's Cottage will also allow MHT to meet the required dollar-for-dollar match by the deadline set forth in the SAT Grant. The capital bond funds appropriated through DGS for the completion of construction documents for the rehabilitation of the main house were initially slated as the matching funds for the SAT Grant, but it now appears unlikely that those funds will be expended by the SAT Grant expiration in August of 2015.

Motion was made by Mr. Delgado to approve the following resolution which was seconded by Ms. Bailey and approved unanimously.

RESOLVED, that the Maryland Historical Trust Board of Trustees approves to the Secretary of Planning and the Board of Public Works a direct expenditure from the Maryland Historical Trust Loan Fund of up to One Hundred Seventy-five Thousand and 00/100 Dollars (\$175,000.00) for the rehabilitation of the Gardner's Cottage located within the Jefferson Patterson Park & Museum, 10515 Mackall Road, Saint Leonard, Calvert County.

P200 Survey, Registration, Community Education & Museums

P201 Introduction of new ORSR staff member
Marcia Miller, Chief of the Office of Research, Survey, and Registration, introduced Heather Barrett who recently joined the staff as the Administrator of Research and Survey.

P202 Introduction of Preservation Maryland Executive Director
Mr. Edson introduced Nicholas Redding, the new Executive Director of Preservation Maryland. Mr. Redding described a number of new initiatives that Preservation Maryland will be undertaking in the coming year and expressed his interest in continuing to work in partnership with the Maryland Historical Trust.

P203 Underrepresented Communities Grant Award to MHT – Report
Ms. Hughes reported that MHT was one of only 13 states awarded a grant from the National Park Service's new "Underrepresented Community Historic Preservation Fund Grant Program." The primary objective of the Maryland project will be to research African American civil rights related resources in Baltimore City, Maryland in order to provide a basis for evaluating the significance of these resources and help guide appropriate treatment and interpretation of these resources in the future. The result of the project will be a historic context and National Register multiple property documentation form.

MHT is partnering with the Baltimore National Heritage Area (BNHA) and Baltimore Heritage, Inc., a local non-profit historic preservation organization, to carry out the project. MHT will be seeking a portion of the matching funds for the project from Preservation Maryland. The first step in the project will be to invite partners to serve on a Civil Rights Movement Historic Context Advisory Committee which will advise the project as it moves forward.

P204R Heritage Preservation Fund Expenditure Request
Dr. Susan Langley described her request for funds to conduct a comparative study of flint from European and North American origins. This project has two parts: first, having both terrestrial and maritime archaeologists independently sort samples by origin into European and North American categories and determine the level of accuracy (comparable to the Calico Hills experiment of the early 1960s) and second, examining the samples by X-ray fluorescence (XRF) and X-ray diffraction (XRD), and under a scanning electron microscope (SEM) to determine what are the elemental differences in the materials.

Dr. Langley explained that the project will be undertaken in partnership with Dr. Laszlo Takacs of the Physics Department of the University of Maryland, Baltimore County (UMBC) and Dr. Raymond Hayes of the Institute of Maritime History (IMH).

Ms. Hughes noted that to date, the Board has approved Heritage Preservation Fund expenditures of up to \$152,540 for various projects in FY2015. A total of \$10,147.99 remains unexpended and available for use.

Mr. Delgado made a motion to approve the following resolution which was seconded by Ms. Bailey and approved unanimously.

RESOLVED, by the Board of Trustees of the Maryland Historical Trust, that an expenditure of up to \$3,000 from the MHT Heritage Preservation Fund in fiscal year 2015 for the Flint/Chert Analysis Project.

P300 Management & Planning
P301 FY2015 and FY2016 Budget & Legislation - Report

Ms. Hughes reported that on January 7, 2015, the Board of Public Works made a series of mid-year reductions to the general fund in the FY2015 budget. MDP's budget was reduced by \$590,401. Of those reductions, \$258,707 in cuts are still pending. It is likely that those cuts will be taken out of unencumbered grant funds, however, the agency is still awaiting guidance from the Department of Budget and Management on how to allocate those reductions.

MHT received the FY2016 budget on Friday, January 23rd. The budget includes various reductions in both FY2015 and FY2016 funding. The FY2015 reductions include \$1,000,000 in reductions to the Sustainable Communities Tax Credit (SCTC) commercial tax credit appropriation and \$300,000 in reductions to the FY2015 Maryland Heritage Areas Program grant fund. In addition, there is a statewide goal of achieving \$7.5 million in savings by reducing staffing through a voluntary separation program aimed at encouraging retirement of state agency staff who are of retirement age.

As for FY2016 reductions, the SCTC commercial tax credit appropriation has been reduced to \$9,000,000. Additionally in FY2016 – there is 2% across the board cut to MDP (\$267,000); elimination of COLA increases and step increases for staff. The budget also includes as a statewide goal the overall reduction in state employee staffing by 500 positions either through a voluntary separation program or abolishment of vacant positions designed to result in a savings of \$30 million. MHT currently has 5 vacancies representing permanent staff positions which are vulnerable.

There are no reductions proposed in the African American Heritage Preservation Grant Program, no delay proposed for capital projects in the pipeline for JPPM, and there are no reductions proposed for the Maryland Heritage Areas Grant Program. However, any heritage area grant awards we are unable to fund in FY2015 will be pushed into FY2016 and taken off the top of the FY2016 funding which will, in effect, reduce the amount of funds available for award in FY2016.

MDP has not yet received the budget analysis from the Department of Legislative Services. Their analysis could include additional cuts.

Budget hearings on the operating budget are scheduled for February 4 in the House before the Transportation and Environment Subcommittee at 2 PM and on February 5 in the Senate before the Public Safety, Transportation and Environment Subcommittee at 1 PM. Hearings on the Capital Budget, which will include the discussion of the Sustainable Communities Tax Credit Program, will be held on February 17 at 4 PM in the Senate before the Capital Budget Subcommittee and on February 18 at 4:30 PM in the House before the Capital Budget Subcommittee.

The primary legislative issue of interest is the introduction of HB130 which will permanently authorize the African American Heritage Preservation Grant Program. The first hearing for this bill is scheduled for February 10th.

Ms. Hughes also reported on federal appropriations and legislative issues. The National Conference of State Historic Preservation Officers will be advocating for \$50 million in the annual Historic Preservation Fund (HPF) appropriation. Last year's funding level for the program was \$46,925,000. Reauthorization of the HPF will be an important issue this Congress as it expires on September 30, 2015.

There continues to be an interest in reforming the tax code which could impact the federal Historic Tax Credit. Nonetheless, the National Trust for Historic Preservation, working with the Historic Tax Credit Coalition, is seeking reintroduction of the Creating American Prosperity through Preservation (CAPP) which continues to be championed by Senator Ben Cardin of Maryland. This bill would make certain changes to the Historic Tax Credit including creation of a component of the credit designed to benefit small projects of \$2.5 million and would eliminate the 10% credit for non historic buildings which is rarely used.

The current surface transportation bill expires in May. Both the House Transportation & Infrastructure Committee and Senate Environment & Public Works Committee have stated their intention to produce a bill in the coming months. It is very likely their bills will contain attacks against Section 4(f) and will attempt to narrow the scope of Section 106.

In addition, Congressman Issa (R-CA) has re-introduced his legislation attacking the National Register program. It is clear that he intends on getting this legislation passed in the 114th Congress. Specifically, his bill would allow federal agencies to object to national register nominations on the basis of "national security." The bill also calls for the NPS to create an expedited path for delisting.

A bill has been introduced to reauthorize Historically Black Colleges & Universities to receive HPF funding from 2016-2025.

P302 Litigation & Legal Issues – Report

Ms. DeLony reported on the status of the Oliver House/Crum breach of easement settlement. As reported at the last board meeting, the Crums failed to sign the consent order to settle the matter at the previous hearing, and a new hearing has been scheduled for February 6th. Now Mr. Crum is contesting the breach mitigation terms to which he previously agreed, and it appears that the case may be headed back to litigation.

P303 Interim Actions of the Executive Committee

**MHT Board Interim Conference Call
January 20, 2105 at 10:00 AM**

MHT Board Executive Committee: Chuck Edson, Chair; Margo Bailey, Alvin Luckenbach, Charlie Stek

MHT Staff: Elizabeth Hughes

Mr. Edson called the meeting to order at 10:00 AM.

Item 1: Review of draft MHT Board Agenda

Ms. Hughes reviewed the draft agenda for the Board meeting scheduled for January 29, 2015. The Committee agreed that the agenda was sufficient as submitted.

Mr. Edson requested that Ms. Hughes forward information about the FY2016 budget, which will be released on January 23rd, to the Executive Committee as soon as possible.

Item 2: Maryland Heritage Preservation Fund Expenditure

Ms. Hughes reported that the budget for the retirement event for J. Rodney Little experienced an overage in the amount of \$115.90. She requested that the Committee approve use of a portion of the unexpended balance (\$792.98) from the FY2015 MHT Staff Recognition Award project to cover these costs. Activities associated with the FY2015 MHT Staff Recognition Award project, funded by the Board's Heritage Preservation Fund, are now concluded.

The following motion made by Margo Bailey and seconded by Charlie Stek was approved unanimously.

RESOLVED, that unexpended funds of up to \$115.90 that were allocated to the MHT Staff Recognition Award event from the MHT Heritage Preservation Fund in fiscal year 2015 may be reassigned to pay for costs associated with the December 2014 Rodney Little retirement event.

The meeting adjourned at 10:30 AM.

P304 MHT Director Search Process

Mr. Edson reported that while the ad for the director position has been drafted, MHT is still awaiting approval from the Department of Budget and Management of MHT's request for a hiring freeze exemption before the ad may be published. The Governor will also have to appoint his designee to participate on the search committee.

P305

2015 Meeting Schedule

Ms. Hughes reported that upcoming board meetings will include 3/26 in Annapolis, 5/7 at the National Park Seminary in Montgomery County, 7/9 in Crownsville, 10/8 in Havre de Grace, and 12/3 in Crownsville. The 9/3 meeting that was tentatively scheduled will be removed from the calendar.

Mr. Edson encouraged board members to schedule meetings with their legislators in Annapolis on the day of the March 26th board meeting. MHT will provide talking points for the board members.

Meeting adjourned at 12:01 p.m.

Mr. Charles L. Edson, Chair

Elizabeth Hughes, Acting Director

