



Maryland Department of Planning  
Maryland Historical Trust

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## Maryland Historical Trust

### NOTICE

The regular meeting of the Maryland Historical Trust Board of Trustees will be held on Thursday, July 9th, 2015 at 10:00 a.m. at the St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD.

Board Meeting 10:00 a.m. \*

Lunch 12 Noon

This notice is hereby given this 2nd day of June, 2015.

Elizabeth Hughes  
Acting Director

Please respond by e-mail [kathy.monday@maryland.gov](mailto:kathy.monday@maryland.gov) or phone (410) 514-7603 by June 30, 2015.

**\*Please note that Committee meetings have been cancelled due to space limitations.**



Maryland Department of Planning  
Maryland Historical Trust

Larry Hogan, Governor  
Boyd K. Rutherford, Lt. Governor

David R. Craig, Secretary  
Wendi W. Peters, Deputy Secretary

## MARYLAND HISTORICAL TRUST BOARD OF TRUSTEES' MEETING\*

St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD 21032  
July 9, 2015 at 10:00 AM

### AGENDA

- S1 CALL TO ORDER
- S2 APPROVAL OF MINUTES
- S3 COMMITTEE REPORTS
- S100 Capital Programs
- S200 Survey, Registration, Community Education & Museums
- S201 History Day Project Presentation – *The Leadership and Legacy of John Reynolds*
- S202R Heritage Preservation Fund Project Selection for FY16
- S300 Management & Planning
- S301 Investment Committee Report
- S302 Budget & Legislation
- S303 Litigation & Legal Issues
- S304 Committee Appointments
- S305 2015 Board Meeting Schedule Revision
- S306 Status of Director Search Process

\*Meeting to be followed by a tour of the archeological investigations at Belvoir in Crownsville, MD.

**MARYLAND HISTORICAL TRUST  
BOARD OF TRUSTEES' MEETING  
July 9, 2015**

**St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD  
Board Meeting 10:00 a.m.**

Pursuant to notice, the regular meeting of the Board of Trustees of the Maryland Historical Trust (MHT) was held at St. Paul's Anglican Church, 1505 Crownsville Road, Crownsville, MD 21032 on July 9, 2015.

Trustees present: Mmes. Bailey, Filkins, and Tilghman and Messrs. Delgado, Edson, Feldstein, Lighthizer, Luckenbach and Parker

Area Representatives present: Messrs. Azola, Brown, Camlin, Charlton, Eshelman, Reed, and Spikes

Maryland Department of Planning: Wendi Peters, Deputy Secretary; Lily McFeeters, Governor's Summer Intern

Office of the Attorney General: Paul Cucuzzella, Assistant Attorney General; Bryan Smith, OAG Intern

Maryland Historical Trust Staff: Michael Day, Elizabeth Hughes, Kathy Monday, and Nell Ziehl

Guests: Nicholas Redding, Preservation Maryland; Luke Brazerol, Mr. and Mrs. Brazerol, Benjamin Davenport, Michael Davenport, Jennifer Wagenwann, Zachary Wagenmann

S1 CALL TO ORDER

Mr. Edson, Chair, called the meeting to order at 10:02 a.m. A quorum of Trustees was present.

S2 APPROVAL OF MINUTES

Approval of May 7, 2015 meeting minutes

Ms. Bailey made a motion, seconded by Mr. Lighthizer that the May 7, 2015 minutes be approved as submitted. The motion was approved unanimously.

S3 COMMITTEE REPORTS

S100 Capital Programs

Nothing to Report

S200 Survey, Registration, Community Education & Museums

S201 History Day Project Presentation – *The Leadership and Legacy of John Reynolds*

Mr. Edson introduced Phoebe Stein, Executive Director of the Maryland Humanities Council, who spoke to the Board about Maryland History Day, a program of the Maryland Humanities Council. Maryland History Day is the state affiliate of the *National History Day*, an innovative nationwide program bringing history to life for middle and high school students. Working individually or in groups, students research historical topics of their choice based on an annual theme and present their findings and ideas in research papers, museum-type exhibits, dramatic performances, and multimedia documentaries. History and social studies professionals judge the work at local competitions, and the best of these projects are showcased at the Maryland History Day event held in the spring of each year. Finally, winning projects represent Maryland at the *National History Day* contest held each June at the University of Maryland, College Park.

Ms. Stein thanked the Board for its annual donation to the Maryland Humanities Council in support of two achievement awards – one in the junior division (grades 6 through 8) and one in the senior division (grades 9 through 12). Winners receive a cash prize and a plaque with the name of the Maryland Historical Trust, and sponsorship is also acknowledged in the Maryland History Day program, the National History Day program, and in press releases containing the names of Maryland History Day winners. In addition, schools receive information about the Maryland Historical Trust award at the time that History Day projects are solicited for the competition.

Ms. Stein reported on the two winners of the Board award in 2015:

Junior Division Winners in 2015

Students: Luke Brazerol, Benjamin Davenport, Zachary Wagenmann  
Topic: The Leadership and Legacy of John Reynolds  
Category: Documentary  
School: Centreville Middle School  
County: Queen Anne's County  
Teacher: Thomas Hayman

Senior Division Winners in 2015

Student: Claire Wayner  
Title: Wings of Change: How One Man's Artwork Inspired America's Most Influential Conservation Organization [James Audubon]  
Category: Paper  
School: Baltimore Polytechnic Institute  
City: Baltimore City  
Teacher: Maureen O'Neill

Mr. Edson then introduced Messrs. Brazerol, Davenport, and Wagenmann who presented their video documentary project to the Board.

S202R Heritage Preservation Fund Project Selection for FY16

Ms. Hughes reminded the Board that at its December 7, 2006 meeting, the Board approved the Maryland Heritage Preservation Fund Disposition Policy and directed MHT staff to prepare specific project proposals, in accordance with that Policy, for funding from the Fund. Under the Policy, eligible projects include those representing significant "targets of opportunity" or high priority projects or programs to be initiated and conducted by the Trust which are not funded by the Trust's appropriated state budget.

Based on the Maryland Heritage Preservation Fund Disposition Policy, total approvals for expenditures from the Fund for FY16 shall not exceed six percent of the value of the Fund (contributions to the Fund, income, and appreciation) based on a four year rolling average of the Fund's market value minus any prior commitments not yet expended and by any restricted funds and interest earned on these funds that are included in the Fund. The June 30, 2015 valuation is not yet available. Based on the May 31, 2015 valuation of the MHT Board Heritage Preservation Fund show that the Board may expend up to \$170,846.93 in fiscal year 2016.

Ms. Hughes reported that the Heritage Preservation Fund Disposition Committee reviewed 13 new requests totaling \$183,724 in funds. The Committee is recommending funding 11 of these requests totaling \$150,125 in expenditures in fiscal year 2016 in addition to a \$20,000 expenditure that was forward committed last year for expenditure in fiscal year 2016.

Mr. Lighthizer made a motion to approve the following resolution, seconded by Ms. Bailey, which was unanimously approved.

**RESOLVED**, by the Board of Trustees of the Maryland Historical Trust, that an expenditure of up to \$170,125 from the MHT Heritage Preservation Fund in fiscal year 2016 to support the following projects is approved:

- Up to \$5,000 for Archeology Field Session for 2016;
- Up to \$3,000 for Artifacts of Outlander;
- Up to \$18,500 for the MHT Easement Inspector full time contractual position;
- Up to \$24,100 for the MHT Easement Processor part time contractual position;
- Up to \$500 for the Maryland Humanities Council History Day Prize;
- Up to \$69,000 for MHT Office Space Capital Improvements;
- Up to \$3,000 for MHT Staff Recognition Awards;
- Up to \$15,000 for MHT Staff Training;
- Up to \$2,000 for the Patterson Center Greenhouse Restoration;
- Up to \$6,000 for the 2016 MHT Board's Preservation Awards Presentation and Reception;
- Up to \$20,000 for the Public Outreach Through County Archeology Collections Exhibit; and,
- Up to \$4,025 for Summer Internship in Archeology.

S300            Management & Planning  
S301            Investment Committee Report

Mr. Edson reported that the MHT Board Investment Committee convened a teleconference on July 2 with Hunter Purcell of Brown Advisory. Committee Chair Brien Poffenberger and members Chuck Edson and Dick Charlton were in attendance. Elizabeth Hughes also participated in the call.

During the call, Mr. Purcell provided an overview of trends related to the Trust's investments in equity and bond markets. He noted that although the MHT investments are a little above where we usually are in cash and equities and a little below in the area of bonds, he feels that equities are the best place to invest at this time. Over the past six months, adjustments have been made to the Board's portfolio in order to rebalance the account based on the Board's investment policy. In terms of performance, the Board's equities have been a little bit under the S&P 500 but are outperforming all other indices. MHT's bond investments have experienced a lower return, but this is not surprising because the account is investing in a more conservative bond fund. Mr. Purcell reviewed the performance of the Board's individual investments and reported that he has no recommendations for action at this time.

S302            Budget & Legislation

State Budget and Legislation

Ms. Hughes reported that in order to satisfy the 2% reduction to the FY2016 budget, the Trust had to give up the vacant Museum Assistance Program position. She noted that preparation of the FY2017 budget will begin in August and hearings with the Department of Budget and Management on the Trust's Operating and Capital budget will begin in the fall.

Ms. Hughes reported that she attended a meeting with the Secretaries of Veterans Affairs and Planning in early June to discuss the potential transfer of the Governor's Commission on Maryland Military Monuments to the Maryland Historical Trust. The Commission was first established by Executive Order in 1989 "to identify, restore and publicize Maryland Military Monuments." Then housed in the office of the Secretary of State, the Commission was transferred to the Maryland Department of Veterans Affairs in 2008 by Executive Order. MHT staff member Nancy Kurtz currently provides technical assistance to the Commission. Transfer of the Commission to the Trust may occur by Executive Order over the next few months.

Ms. Hughes reported that MHT staff met with Department of Legislative Services (DLS) staff in June to discuss their evaluation of the Sustainable Communities Tax Credit as required by the Tax Credit Evaluation Act of 2012. DLS staff reported that they do not anticipate submitting legislation that would make any changes to the SCTC until the 2017 legislative session.

Finally, she noted that the Maryland Museums Association has expressed an interest in developing legislation to be introduced during the 2016 session that would address the process for disposal of undocumented objects found in museum collections. Maryland is one of about 11 states that does not currently possess statutory language that identifies the process by which

collecting institutions may divest themselves of these objects such that the institution is protected and the public is served by the process.

#### Federal Budget and Legislation

Ms. Hughes reported that both the House Appropriations Subcommittee and the Senate Appropriations Committee have passed Department of the Interior bills that include level funding for State Historic Preservation Offices in FY2016.

In addition, House Historic Preservation Caucus co-chairs, Representatives Mike Turner (R-OH) and Earl Blumenauer (D-OR), introduced H.R.2817, a bill to extend authorization of the Historic Preservation Fund (HPF) for ten years at the current amount of \$150 million per year. Although the National Conference of State Historic Preservation Officers and its partners are seeking full and permanent funding for the HPF, which expires on September 30, 2015, the introduction of this bill was still welcome. Efforts to secure bi-partisan cosponsors in the Senate for a reauthorization bill are ongoing.

Ms. Hughes reported that the FY2016 National Defense Authorization Act (NDAA) passed in the House with a provision that would allow federal agencies to block or revoke nominations to the National Register of Historic Places or National Historic Landmarks for reasons of national security. The Senate version of the bill does not include this language. The final version of the Act will now need to be worked out in Committee.

#### S303            Litigation & Legal Issues

Mr. Cucuzzella reported on the status of the Bellefields case in Prince George's County. The case is currently scheduled for trial on August 5<sup>th</sup>. A report on the outcome of the case is expected by the next Board meeting.

#### S304            Committee Appointments

Mr. Edson announced that Marty Azola has stepped down from the Investment Committee and the Heritage Preservation Fund Disposition Committee and asked for volunteers. Dr. Delgado volunteered to serve on the Heritage Preservation Fund Disposition Committee. Mr. Parker volunteered to serve on the Investment Committee.

#### S305            2015 Board Meeting Schedule Revision

The 2015 Board meeting schedule was distributed for review. The December meeting date is being rescheduled to December 17, 2015. The October meeting will be conducted outside of Crownsville. Staff will explore hosting the meeting in Havre de Grace. Ms. Tilghman suggested that a future Board meeting be held in Salisbury and proposed the Chipman Center as an ideal location for a meeting.

Chuck Edson noted that it would be necessary to consider this item in closed session pursuant to Md. Code Ann., General Provisions Article § 3-305(b) to discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Al Luckenbach made a motion, seconded by Jim Lighthizer, that the Board adjourn to closed session to discuss the status of the MHT Director search process. The motion was approved unanimously. The Board went into closed session at 11:15.

The Board returned to open session at 11:45. In open session, Mr. Delgado made a motion to approve the following resolution, seconded by Ms. Tilghman. The motion was approved unanimously.

**BE IT RESOLVED** that the Board appoint Ms. Hughes as the Director of the Maryland Historical Trust and forward the appointment to the Governor for his approval.

#### **Announcements**

##### Preservation Maryland Initiatives

Nicholas Redding, Executive Director of Preservation Maryland, announced that Preservation Maryland is creating a Historic Tax Credit Coalition to advocate for \$30 million in funding for the Sustainable Communities Tax Credit program in FY2016. He also announced the launch of the "Campaign for Maryland History" which seeks \$1.5 million in funding to be divided between the Trust's Capital, Non Capital and Museum Assistance Grant Programs.

##### Confederate Monuments in Baltimore

Mr. Azola reported that the Mayor of Baltimore will be appointing a special commission to consider the future of Baltimore's confederate monuments. He inquired whether the Trust would have any formal involvement in the commission or in the disposition of these monuments. Ms. Hughes responded that the Trust would be unlikely be involved in the disposition of the monuments unless the Trust holds an easement on the monuments or state or federal funds are involved in the relocation of the monuments.

##### Tour of Belvoir

Ms. Hughes reminded the Board that Board members and MHT staff have been invited to tour Belvoir following the MHT Board meeting. The site of Belvoir, along with several hundred adjacent acres, was originally patented in the 1660s by Nicholas Wyatt, a Virginia Quaker. When John Ross purchased the property in 1730 it was undeveloped, but he soon built a stone manor house on the hill. Upon Ross' death, the property went to his son-in-law Dr. Upton Scott and Elizabeth. During this time, Dr. Scott added three brick additions over a period of 30 years. The upper story, and last major renovation to the home, was constructed around the early 1780s.



Recent archaeological work on the estate exposed a 34 ft. x 34 ft. stone foundation with brick flooring that served as a slave quarter from ca. 1780 through 1864. The building had one front door that led to a large room with a central fire place. The back of the building was divided into two rooms, each with a corner fireplace. The find is unique since it is the only square slave barracks known to exist in the Chesapeake. Artifacts collected from small cellars and yard deposits are expected to reveal how enslaved African Americans lived at Belvoir.

Meeting adjourned at 11:55 a.m.

Mr. Charles L. Edson, Chair

Elizabeth Hughes, Acting Director