



Maryland Department of Planning  
Maryland Historical Trust

Martin O'Malley  
Governor

Anthony G. Brown  
Lt. Governor

Richard Eberhart Hall  
Secretary

Matthew J. Power  
Deputy Secretary

## Maryland Historical Trust

### NOTICE

The regular meeting of the Maryland Historical Trust Board of Trustees will be held on Thursday, April 4, 2013, in the Main Conference Room 1.100A, First Floor, DHCD in Crownsville.

Committee Meetings 9:30 a.m.

Survey, Registration, Community  
Education & Museums – OPS Open Area

Management & Planning, Room 3.114

Capital Programs, Room 3.120

Board Meeting 10:30 a.m.

Lunch 1:00 p.m.

This notice given March 8, 2013.

J. Rodney Little  
Director

Please respond by e-mail [kmonday@mdp.state.md.us](mailto:kmonday@mdp.state.md.us) or phone (410) 514-7603 by March 28, 2013.





*Maryland Department of Planning*  
**MARYLAND HISTORICAL TRUST**  
**BOARD OF TRUSTEES' MEETING**

April 4, 2013

Conference Room 1.100A, 100 Community Place, Crownsville, MD  
Committee Meeting 9:30 a.m.; Board Meeting 10:00 a.m.

**REVISED AGENDA**

E1 CALL TO ORDER

E2 APPROVAL OF MINUTES

E3 COMMITTEE REPORTS

E100 Capital Programs

E101 MHT Historic Preservation Loan Program - Presentation

E102R Bolton Hill Nursery, Inc., Loan

E103R Oyster Schooner Kathryn M. Lee Loan Amendment

E104R FY2013 Capital Grant Awards

E200 Survey, Registration, Community Education & Museums

E201 2013 Preservation Awards Final Report

E300 Management & Planning

E301R Exempt Procurement Procedures

E302 FY2014 Budget & Legislation - Report

E303 Litigation & Legal Issues - Report



**MARYLAND HISTORICAL TRUST  
BOARD OF TRUSTEES' MEETING  
January 31, 2013  
Lowe House Office Building, Annapolis, MD 21041**

Pursuant to notice, the regular meeting of the Board of Trustees of the Maryland Historical Trust (MHT or Trust) was held in Room 180 of the Lowe House Office Building, 6 Bladen Street, Annapolis, MD on January 31, 2013.

Trustees present: Messrs. Edson, Gibson, Lighthizer, Luckenbach, Parker, Poffenberger, Stek, and Turner.

Ex Officio: Deputy Secretary of Planning Matthew J. Power; Kristen Harbeson for the Hon. Maggie McIntosh.

Area Representatives present: Ms. Tilghman and Messrs. Brown, Azola, Camlin, Spikes, and Eshelman.

Assistant Attorney General: Amanda Conn.

Staff: Rodney Little, Elizabeth Hughes, Nancy Kurtz, Mark Thompson, Anne Raines, Michael Day, Amy Skinner, and Kathy Monday.

Visitors: Baird Smith, Tom Jester, and Katie Irwin of Quinn Evans Architects; Shannon Marino and Alexander Ratner, Department of Planning; Nakita Reed.

*\*Committee Only*

D1                   CALL TO ORDER

Mr. Edson, Chair, called the meeting to order at 10:05 a.m. A quorum of Trustees was present.

D2                   APPROVAL OF MINUTES

Mr. Luckenbach made a motion, seconded by Mr. Lighthizer, that the December 6, 2012 minutes be approved as submitted. The motion was approved unanimously.

D3                   COMMITTEE REPORTS

D100               Capital Programs

D101R Oliver House Easement Breach

Mr. Luckenbach made a motion to approve the following resolution, seconded by Mr. Lighthizer, which was unanimously approved.

**RESOLVED**, that the Maryland Historical Trust Board of Trustees authorizes the Director of the Trust, subject to any required State approvals, to institute legal action to enforce the Preservation Easement held by the Trust on the property known as Oliver House, in Baltimore County.

D102R Bellefields Easement Breach

Mr. Luckenbach made a motion to approve the following resolution, seconded by Mr. Parker, which was unanimously approved.

**RESOLVED**, that the Maryland Historical Trust Board of Trustees authorizes the Director of the Trust, subject to any required State approvals, to institute legal action to enforce the Preservation Easement held by the Trust on the property known as Bellefields in Prince George's County.

D103R 213 E. Montgomery Street Easement Breach

Michael Day reported that this agenda item was withdrawn.

D104 Bolton Hill Nursery, Inc., Loan – Report

Anne Raines reported that the owners of this property may be seeking a loan from the Trust in the coming months totaling \$151,000. Approval of the loan may need to be handled as part of an Executive Committee conference call. Loan funds would be used primarily for lead paint remediation on the property.

D105R G. Krug and Son, Inc., Loan Amendment

Anne Raines reported on the G. Krug and Son Inc. request for a loan amendment. Krug Iron Works is located on Baltimore's West Side and is individually listed in the National Register. The present building complex which now houses the company office and operating ironworks was built in three sections, from the early to late 19<sup>th</sup> century. Krug Iron Works is significant as a unique survival of nearly two centuries of metalworking in Baltimore and for its historic role as manufacturer of much of the city's decorative ironwork. Begun in 1810 as a blacksmith's shop, it has occupied the same site and a similar scale despite dramatic technological and organizational change in industry. The company has been in business for over 200 years and is the oldest corporation existing in Maryland. MHT already holds an exterior easement on this property, recorded in 1984, and in past decades the property received both MHT and federal grants. MHT awarded a loan to the company in March of 2011 to assist with acquisition of the property, and roof repairs are underway; however, the loan amount proved insufficient to cover repairs to the windows. The additional \$7,500 proposed as this amendment would allow the

company to replace broken or missing window panes, re-glaze windows, and caulk, prime, and paint windows and frames.

Mr. Luckenbach made a motion to approve the following resolution, seconded by Mr. Parker, which was unanimously approved.

**WHEREAS**, on March 31, 2011, the Maryland Historical Trust Board of Trustees recommended to the Secretary of Planning a loan under the Maryland Historical Trust Loan Program of up to Two hundred seventy thousand dollars (\$270,000) from the MHT Loan Fund to G. Krug & Son, Inc. for the acquisition and rehabilitation of Krug Iron Works, 415 West Saratoga Street, Baltimore City, which is for a period of twenty (20) years and has an interest rate of 3.455%, and which settled on October 31, 2011; and

**WHEREAS**, the entire balance of the loan is expected to be expended on the acquisition of the property and repairs to the roof;

**RESOLVED**, that the Maryland Historical Trust Board of Trustees recommends to the Secretary of Planning an increase of \$7,500 to the principal amount of the existing loan under the Maryland Historical Trust Loan Program to G. Krug & Son, Inc. for the acquisition and rehabilitation of Krug Iron Works, 415 West Saratoga Street, Baltimore City.

The Board asked that staff make a presentation on the MHT Loan Program to the Board at the next Board meeting.

D200      Survey, Registration, Community Education & Museums

D201R      Historic Markers Program Expenditure

Nancy Kurtz reported on the MHT Historic Markers Program. Launched by the State Roads Commission in 1933, the Roadside Historical Marker Program has proven an effective way to draw attention to the many events, people and places that have contributed to the richness of our state. Over 800 markers have been erected on Maryland roadways. Since 1988, the program has been administered by the Maryland Historical Trust. The Trust reviews all marker proposals to ensure the accuracy of the information and the statewide significance of the resource to be commemorated and administers a limited amount of funding for the production and erection of markers.

Ten markers have been ordered under the current contract (\$24,600), with funds remaining for five more markers, at a cost of \$1,640 per marker. Currently there are seven marker applications to be reviewed, with another expected soon. Additional funds are required to continue marker fabrication. Upon approval of the proposed expenditure which utilizes recaptured Capital Grant funds, MHT will solicit bids for a new contract to produce the markers. MHT anticipates the per marker cost under a new contract will be comparable to the current cost.

Mr. Eshelman made a motion to approve the following resolution, seconded by Mr. Power, which was unanimously approved

**RESOLVED**, that the Maryland Historical Trust Board of Trustees approves an expenditure of up to \$15,000 from the MHT Grant Fund to purchase historical markers under the MHT Roadside Historical Marker Program.

D202            JPPM Activities - Report

Mark Thompson made a presentation on activities and programs at Jefferson Patterson Park and Museum.

D203            Patterson Center Historic Structure Report Results – Report

Tom Jester of Quinn Evans Architects made a presentation summarizing the results of the Historic Structures Report they recently completed on the Patterson Center buildings at Jefferson Patterson Park and Museum.

D300            Management & Planning

D301            Outreach and Legislative Committee – Report

Mr. Stek reported that many Board members had made appointments with their Delegates and Senators today. These meetings are designed to familiarize the elected officials with the Trust and its work.

Mr. Gibson noted that it would be desirable to have copies of the MHT Annual Report for these visits and that the report should reference the Board and its members.

D302            FY2013 Budget & Legislation – Report

Mr. Little reported that there is no pending legislation of concern to the Trust or sponsored by the Trust so far during this session of the General Assembly. He noted that the budget for the Trust includes a \$3 million increase to the Sustainable Communities Tax Credit above last year's appropriation bringing the total tax credit appropriation to \$10 million. The budget also includes \$1 million for the African American Heritage Preservation Program and \$3 million for the Heritage Areas Program. There are no funds for the Non Capital or Capital Historic Preservation Grant Program or the Museum Assistance Grant Program.

D303            Litigation & Legal Issues – Report

Amanda Conn reported that there are currently no litigation or legal issues to report.

D304            Interim Actions of the Executive Committee – Report



There were no interim actions of the Executive Committee to report.

D305            Committees of the Board

Mr. Edson referred members to the revised MHT Board Committee list and noted that the Outreach and Legislative Committee will serve as a subcommittee of the Management and Planning Committee.

Announcements

David Turner introduced his guest from Prince George's County – Ms. Nakita Reed.

Mr. Little reminded the Board that the MHT Preservation Awards ceremony would begin at 4:30 at the Governor Calvert House.

Meeting adjourned at 12:05 PM.

Mr. Charles L. Edson, Chair

J. Rodney Little, Director

