



Maryland Department of Planning  
 Maryland Historical Trust

Larry Hogan, Governor  
 Boyd K. Rutherford, Lt. Governor

David R. Craig, Secretary  
 Wendi W. Peters, Deputy Secretary

**MARYLAND HISTORICAL TRUST  
 BOARD OF TRUSTEES' MEETING**

Community Room, National Park Seminary, 9615 Dewitt Drive, Silver Spring, MD 20910  
 May 7, 2015

**AGENDA\***

- R1 CALL TO ORDER
- R2 APPROVAL OF MINUTES
- R3 COMMITTEE REPORTS
- R100 Capital Programs
- R101 National Park Seminary Easement and Tax Credit Projects
- R200 Survey, Registration, Community Education & Museums
- R201R Preservation Maryland Sponsorship Request
- R202 2015 Preservation Awards – Wrap Up Report
- R203 Mallows Bay – Potomac River National Marine Sanctuary Status Report
- R300 Management & Planning
- R301 FY2015 and FY2016 Budget & Legislation
- R302 Litigation & Legal Issues
- R303 Investment Committee Report
- R304R Renewal of Acting Director

\*After lunch, a tour of the grounds of the National Park Seminary will be offered.



Maryland Department of Planning  
Maryland Historical Trust

Larry Hogan, Governor  
Boyd K. Rutherford, Lt. Governor

David R. Craig, Secretary  
Wendi W. Peters Deputy Secretary

## Maryland Historical Trust

### NOTICE

The regular meeting of the Maryland Historical Trust Board of Trustees will be held on Thursday, May 7th, 2015 at 10:00 a.m. at the National Park Seminary Community Room, 9615 Dewitt Drive, Silver Spring, MD 20910.

Board Meeting 10:00 a.m. \*

Lunch 12 Noon

This notice is hereby given this 14th day of April, 2015.

A handwritten signature in black ink, appearing to read 'Elizabeth Hughes'.

Elizabeth Hughes  
Acting Director

Please respond by e-mail [kathy.monday@maryland.gov](mailto:kathy.monday@maryland.gov) or phone (410) 514-7603 by April 30th, 2015.

**\*Please note that Committee meetings have been cancelled due to space limitations.**



Maryland Department of Planning  
Maryland Historical Trust

Larry Hogan, Governor  
Boyd K. Rutherford, Lt. Governor

David R. Craig, Secretary  
Wendi W. Peters Deputy Secretary

---

## Maryland Historical Trust

### NOTICE

The Executive Committee of the Maryland Historical Trust Board of Trustees will meet by teleconference on April 27<sup>th</sup> at 9 AM to discuss the agenda for the full Board meeting scheduled for Thursday, May 7th.

For more information, contact Kathy Monday at [410-514-7603](tel:410-514-7603) or [kathy.monday@maryland.gov](mailto:kathy.monday@maryland.gov)

**MARYLAND HISTORICAL TRUST  
BOARD OF TRUSTEES' MEETING**

**March 26, 2015**

**Maryland Chamber of Commerce, 60 West Street, Suite 100, Annapolis, MD  
Board Meeting 10:00 a.m.**

Pursuant to notice, the regular meeting of the Board of Trustees of the Maryland Historical Trust (MHT) was held at the Maryland Chamber of Commerce, 60 West Street, Suite 100, Annapolis, MD on March 26, 2015.

Trustees present: Mmes. Tilghman, Bailey and Messrs. Edson, Feldstein, Luckenbach, Parker, Lighthizer, Lukenbach, Poffenberger, and Turner.

Area Representatives present: Messrs. Brown, Azola, Callan, Eshelman.

Assistant Attorney General: Paul Cucuzella

Staff: Marcia Miller, Michael Day, Susan Langley, Kathy Monday, Elizabeth Hughes

Guests: MDP Secretary David Craig, MDP Deputy Secretary Wendi Peters, MDP Chief of Staff Brendon Wright, Nicholas Redding, Dr. Julie King

**Q1 CALL TO ORDER**

Mr. Edson, Chair, called the meeting to order at 10:00 a.m. A quorum of Trustees was present.

**Q2 APPROVAL OF MINUTES**

Approval of January 29, 2015 minutes

Ms. Bailey made a motion, seconded by Mr. Luckenbach that the January 29, 2015 minutes be approved as submitted. The motion was approved unanimously.

**Q3 COMMITTEE REPORTS**

Q100 Capital Programs

Q200 Survey, Registration, Community Education & Museums

Q201R CLG Subgrant Approval

Bernie Callan reported to the Board that since he is actively involved in the board of one of the organizations seeking funding from the Certified Local Government subgrant program, he would recuse himself from the discussion of this agenda item. He then left the room.

Elizabeth Hughes reported that the Trust is required by the National Park Service to set aside 10% of its annual allocation of Historic Preservation Fund monies to support the Certified Local

Government (CLG) Subgrant Program. This year, staff reviewed CLG subgrant applications requesting a total of \$129,205. Staff have reviewed and ranked these applications. Staff recommend that the Board approve funding for projects in the Cities of Annapolis and Cumberland, Calvert County, and approve an award to the Maryland Association of Historic District Commissions.

Mr. Luckenbach made the following motion, seconded by Ms. Bailey which was approved unanimously.

**RESOLVED**, that the Maryland Historical Trust Board of Trustees approves federal FY 2015 Certified Local Government Grants-in-Aid in the amount of up to \$79,780 as set forth below, which have been approved by the State Historic Preservation Officer:

1. **City of Annapolis** – Up to \$25,000 for the City of Annapolis Historic Preservation Division to partner with the National Park Service and the National Alliance of Preservation Commissions (NAPC) to enhance an existing mobile survey application to include Maryland Inventory of Historic Properties standards, as well as documentation of historic natural resources, viewsheds and hazard mitigation risk assessment data. The proposed project will adapt the mobile template for use in Annapolis and communities throughout Maryland.
2. **City of Cumberland** – Up to \$15,905 to host a “Youth Summit,” bringing together local youth, educators, and preservation partners to investigate historic places in Cumberland. Summit participants will visit, discuss, and analyze designated historic sites; craft stories about these places for their peers and the community at large; and experience hands-on preservation maintenance.
3. **Calvert County** – Up to \$14,095 to survey archeological resources threatened by sea-level rise, coastal erosion and flooding along Battle Creek or Hunting Creek. Calvert County GIS staff will also customize a mobile survey application for archeological field data collection and test it, to allow a continuation of the work beyond the term of the grant.
4. **Maryland Association of Historic District Commissions (on behalf of eligible CLGs)** – Up to \$8,750 to provide educational and training programs for historic preservation commissions and up to \$14,030 for historic preservation commissioners and staff to attend the 2015 National Trust for Historic Preservation conference in Washington, DC. MAHDC will receive an administrative fee of \$2,000 to distribute funds.

Board members requested that, for future CLG Subgrant rounds, staff submit back up information consisting of a chart which shows applications proposed for funding as well as those that are not being recommended for funding.

Q202R      Society of Historical Archaeology Conference Sponsorship

Dr. Julie King, who serves on the planning committee for the Society for Historical Archaeology (SHA) 2016 conference, reported that SHA will host its 2016 conference in Washington, DC this

coming January. A principal theme for the 2016 conference will be the commemoration of the 50<sup>th</sup> anniversary of the National Historic Preservation Act.

As the first professional society to hold its conference in this anniversary year, SHA plans to host a major reception on Capitol Hill on Tuesday, January 5; this reception is intended both to open the SHA conference and to kick-off the NHPA 50<sup>th</sup> anniversary. SHA has contacted Rep. Mike Turner, co-chair of the Historic Preservation Caucus, to assist with securing an appropriate venue on the Hill (accommodating up to 300 people). Members of the Historic Preservation Caucus, the Chairman of the Advisory Council on Historic Preservation, Department of the Interior leadership, and the President of the National Trust for Historic Preservation will be invited to participate in this reception.

SHA is requesting that MHT consider serving as a sponsor of the Capitol Hill reception or any activities of the 2016 conference that are of interest. Contributions of sponsors will be fully acknowledged in all conference material, including at the reception, and MHT representatives (including Board of Trustee members) will be invited to this exciting kick-off event and will receive a selected number of free conference registrations.

Mr. Luckenbach made the following motion, seconded by Ms. Bailey which was approved unanimously.

**RESOLVED**, by the Board of Trustees of the Maryland Historical Trust, that an expenditure of up to \$2000.00 from the MHT Heritage Preservation Fund in fiscal year 2015 to sponsor the 2016 Society for Historical Archaeology conference in Washington, DC.

Q203            Old Senate Chamber Presentation

Michael Day, Chief of the Office of Preservation Services, and Marcia Miller, Chief of the Office of Research, Survey and Registration described the Trust's involvement with the restoration of the Old Senate Chamber of the State House. Following the presentation they invited Board members to join them on a tour of the Old Senate Chamber after the conclusion of the Board meeting.

Q300            Management & Planning

Q301            Interim Actions of the Executive Committee

**MHT Board Interim Conference Call  
March 17, 2015 at 10:00 AM**

MHT Board Executive Committee: Chuck Edson, Chair; Margo Bailey, Alvin Luckenbach, Brien Poffenberger

MHT Staff: Elizabeth Hughes

Mr. Edson called the meeting to order at 10:00 AM.

**Item 1: Review of draft MHT Board Agenda**

Ms. Hughes reviewed the draft agenda for the Board meeting scheduled for March 26, 2015. The Committee agreed that the agenda was sufficient as submitted.

**Item 2: Maryland Heritage Preservation Fund Expenditure**

Ms. Hughes reported that the Maryland Environmental Trust has inquired if the MHT Board would be interested in sponsoring the 2015 Maryland Land Conservation Conference. Stephanie Meeks, Executive Director of the National Trust for Historic Preservation, will be the keynote speaker at the conference this year.

The following motion made by Margo Bailey and seconded by Chuck Edson was approved unanimously.

**RESOLVED**, up to \$500 from the MHT Heritage Preservation Fund in fiscal year 2015 may be used to support the MET 2015 Maryland Land Conservation Conference at the "silver" sponsorship level.

The meeting adjourned at 10:30 AM.

Q302            FY2015 and FY2016 Budget & Legislation

State Budget and Legislative Issues

Elizabeth Hughes reported that budget hearings on the operating budget took place on February 4 and 5 and on the capital budget on February 17 and 18. As explained at the January meeting, the Governor's operating budget for the Maryland Department of Planning (MDP) included reductions to a number of Trust programs – specifically a \$300,000 cut to the FY2015 Maryland Heritage Areas Authority (MHAA) grant program and a \$1 million cut to the Sustainable Communities Tax Credit Program (SCTC) in both FY2015 and FY2016.

Both the Senate and House budget committees rejected the cut to the MHAA grant program. The cut to the SCTC remains and a total of \$9 million will be available for competitive commercial projects in FY2016. In addition, although the Department of Legislative Services budget analyst recommended the elimination of two vacant positions at the Trust, the Committees rejected that cut as well.

A 2% across the board reduction – which totals \$267,000 - remains in the budget for FY2016. This reduction is intended to reduce the base budget for the agency. It is unclear how the Department will absorb the cut at this time. MHT currently has 5 vacancies representing permanent staff positions which are vulnerable.

The primary legislative issue of interest to the Trust this year is a bill which will authorize the African American Heritage Preservation Grant Program, scheduled to expire in June of 2015, as a permanent program of the Trust. MDP has testified in favor of the bill. The proposal is well on its way to final approval.

#### Federal Appropriations and Legislative Issues

The President's budget for FY2016 included an Historic Preservation Fund (HPF) appropriation totaling \$89.9M. This includes \$46.925M for State Historic Preservation Offices, \$9.985M for Tribal Historic Preservation Offices, \$500,000 for the Underrepresented Communities Grant Program, \$30M for a Civil Rights Initiative competitive grants program, and \$2.5M for Historically Black Colleges and Universities.

The National Conference for Historic Preservation Officers and Preservation Action coordinated visits on Capitol Hill on March 3 to advocate for the Historic Preservation Fund. Preservation Maryland coordinated visits by a Maryland preservation delegation this year. One of the primary goals of these advocacy efforts was to seek support for the HPF Dear Colleague letter being led in the House by Preservation Caucus co-chairs Mike Turner of Ohio and Earle Blumenauer of Oregon. Maryland Representatives Cummings, Edwards, Delaney, Sarbanes and Van Hollen all signed onto the letter. A Senate Dear Colleague letter is circulating now, being led by Senator Gillibrand of New York and Maryland's Senator Cardin.

#### Q303            Litigation & Legal Issues

AAG Paul Cucuzzella reported that the contemplated consent order approved by the Board at its October 2014 meeting in MHT v. Steven & Sharon Crum had finally been signed by the defendants and approved by the court. The consent order will result in replacement of the inappropriate windows on Oliver House in Baltimore County. Mr. Cucuzzella also reported that the other case currently in litigation, MHT v. Jerry Holly, which involves a similar easement breach regarding replacement of about 40 windows on the Bellesfield Mansion in Prince George's County, is scheduled for trial in August.

#### Q304            MHT Director Search Process

Ms. Hughes reported that no action on the MHT Director search process may begin until the hiring freeze exemption for the position is approved by the Department of Budget and Management. The request was submitted in December of 2014. Discussion followed.

Secretary Craig asked that Deputy Secretary Peters work with the MHT Board Search Committee to assist with moving the position recruitment process forward.

Meeting adjourned at 12:30 p.m.

Mr. Charles L. Edson, Chair

Elizabeth Hughes, Acting Director