

**MARYLAND HISTORICAL TRUST
BOARD OF TRUSTEES' MEETING**

**Reconstructed State House of 1676
47418 Old State House Road
St. Mary's City, MD 20686**

October 6, 2016

Pursuant to notice, the regular meeting of the Board of Trustees of the Maryland Historical Trust (MHT) was held at Reconstructed State House of 1676 located at 47418 Old State House Road St. Mary's City, MD 20686 on October 6, 2016.

Trustees present: Mme. Mears, and Messrs. Delgado, Edson, Feldstein, Gibson, Lighthizer, and Robinson.

Area Representatives present: Messrs. Brown, Camlin, Charlton, Eshelman, Spikes, and Stek.

Maryland Department of Planning: Ewing McDowell, Deputy Secretary.

Office of the Attorney General: Rieyn DeLony

Maryland Historical Trust Staff: Elizabeth Hughes, Kathy Monday, Anne Raines, Mark Thompson

Guests: Nicholas Redding, Preservation Maryland; Dale Green and Lyndra Marshall, Maryland Commission on African American History and Culture; Linda McClane, Mary Allen, Claudette Bennett, Shirley Dickerson, Ernest Hall, Steve Hawkins, St. Peter Claver Museum Committee; Anne Goodheart.

Y1 CALL TO ORDER

Mr. Edson, Chair, called the meeting to order at 10:02 a.m. A quorum of Trustees was not present so no action could be taken at the meeting.

Y2 APPROVAL OF MINUTES

The minutes were reviewed and discussed. No corrections were proposed.

Y3 COMMITTEE REPORTS

Y101 Commission to Review Baltimore's Public Confederate Statues – Report

Mr. Gibson provided an overview of the work and recommendations of the Commission to Review Baltimore's Public Confederate Monuments.

Y102R Friendship Hall

Ms. Hughes provided an update on the Friendship Hall easement breach mitigation and amendment to easement. Due to Ms. Norton's failure to submit the executed easement amendment by the date of the Board meeting, at its July 28th meeting, the Board resolved to decrease the timeframe set forth in the amendment by which Ms. Norton is required to replace the roof. Four days following the Board's meeting, Ms. Norton's attorney emailed the Office of the Attorney General a copy of the signed amendment, belatedly fulfilling the terms of the previously negotiated breach mitigation. The Trust has since received the original signed amendment, which is suitable for execution and filing by the Trust. Ms. Hughes inquired if the Board wished to rescind its July 28 motion and accept the executed amendment with the original roof replacement deadline, or sustain its July 28 action. The Board indicated that it preferred to rescind its July 28 motion, and asked that the Executive Committee be informed of the Board's preference on this matter.

Mr. Stek inquired if legislation was needed to require property owners to mitigate outstanding easement breaches before they are allowed to transfer a property to a new owner. The Board directed staff to investigate this issue and report back at the next meeting.

Y103R African American Heritage Preservation Grant Awards

Dale Green, Vice Chair of the Maryland Commission on African American History and Culture, gave a brief history of the formation and purpose of the African American Heritage Preservation Grant Program, and then presented the Commission's recommendations for the FY 2017 African American Heritage Preservation Grant Awards.

Thirty-eight grant applications were received by the July 15, 2014 deadline. The total funding request was \$3,251,000; the majority of the funding requested was for rehabilitation, with the remainder for predevelopment, acquisition, or new construction costs. Applications represented 16 counties and the City of Baltimore. Twelve projects are recommended for full funding and one for partial funding for a total of \$1,012,000; this includes \$12,000 of prior year funds. The remaining \$40,774.02 of prior year funds is recommended to be reserved for emergency grants during FY2017.

Mr. Green reviewed each of the projects that the Commission recommended for funding. Discussion followed. The consensus of the Board was to support all of the Commission's funding recommendations, with the exception of the \$29,000 grant to Ebenezer AME Church.

Once the Board or its Executive Committee has taken formal action to concur or disagree with the Commission's recommendations, the recommendations of both the Commission and the Board will be forwarded to the Secretary of the Maryland Department of Planning for final approval.

Y200 Survey, Registration, Community Education & Museums
Y201R Heritage Preservation Fund Selection Committee

Ms. Hughes explained that a Grant Agreement was entered into on December 15, 1994, and subsequently extended in 2002 and again in 2004, by the Maryland Historical Trust (MHT) and Preservation Maryland (PM) to establish a fund (the “Fund”) held and managed by PM and dedicated for historic preservation projects throughout the State. Interest earned on the Fund supports the Preservation Maryland Heritage Grant Program. Currently, the Grant Selection Committee meets three times per year to evaluate and select grant projects for funding.

The Selection Committee has seven members: three appointed by the Board of Trustees of PM; three appointed by the Board of Trustees of MHT; and one selected jointly by the President of PM and the Chairman of the MHT Board of Trustees. Selection Committee members serve two-year terms.

Member	Appointment	Term Expiration
Samuel Parker, Chair	Joint	9/30/16
Nakita Reed	PM	9/30/17
Ann Powell	PM	9/30/16
John Petro	PM	9/30/17
Harry Spikes	MHT	6/30/17
Joshua Brown	MHT	6/30/17
Vacant (formerly held by Barrie Tilghman)	MHT	6/30/17

Effective June 30, 2016, Barrie Tilghman concluded her term on the MHT Board. Appointment of a replacement to complete her unexpired term on the Selection Committee is needed. Board member Franklin Robinson has volunteered to serve in this capacity. The Board indicated its support for the appointment of Mr. Robinson to serve in this capacity.

Y202 MHT Response to Ellicott City Flood Incident - Report

Ms. Hughes provided an overview of the Trust’s response to the flash flood event in Ellicott City that devastated the historic district there, recognizing the great work of MHT staff members and the beneficial partnership with Preservation Maryland. Board members commended Trust staff for their tremendous response to this disaster.

The Board suggested that future consideration be given to holding back a portion of the Trust’s annual awards from its Heritage Preservation Fund for use in emergencies such as these.

Y300 Management & Planning

Y301 Heritage Preservation Fund – Report by Preservation Maryland

Ms. Hughes referred Board members to the Heritage Preservation Fund report provided by Preservation Maryland. Nicholas Redding, Executive Director of Preservation Maryland, thanked the Board for its ongoing support of the Fund and answered questions.

Y302 Interim Actions of the Executive Committee - Report

**MHT Board Executive Committee Interim Conference Call
September 20, 2016 at 10:00 a.m.**

MHT Board Executive Committee: Edson, Bailey, Luckenbach, Poffenberger
MHT Staff: Elizabeth Hughes

Mr. Edson, Chair, called the meeting to order at 10:05 a.m. A quorum of the Executive Committee was present.

Ms. Hughes reported that the Executive Committee was being called to consider two funding requests. Funding for these activities is being sought from the Board's Heritage Preservation Fund. Funds that are available for commitment during this fiscal year (July 1, 2016 – June 30, 2017) total \$6,581.85.

1. Preservation Maryland Funding Request
Ellicott City Preservation and Rebuilding Resource Center

On August 30, 2016, Preservation Maryland announced the opening of the Preservation and Rebuilding Resource Center. The Center is currently planned to co-locate with the Howard County Economic Development Authority at a storefront location on Main Street. In advance of opening on Main Street, the Center is co-locating in nearby habitable office space.

The Center will be staffed by two part-time employees of Preservation Maryland and will be open for 9 months to assist with recovery and rebuilding. The Resource Center's Preservation Field Director Renee Novak will oversee the office with guidance and oversight from Preservation Maryland's Executive Director.

The Center will:

- Assist property owners in finding contractors, architects, engineers, artisans,
- Help with low-interest loans, preservation tax credits (federal, state and local),
- Assist with Historic District Commission review documents,
- Host workshops as necessary on specific rebuilding/preservation issues property owners are facing (hands-on and technically focused),
- Connect property owners with companies able to reproduce necessary building components (doors, sashes, woodwork, hardware, etc.),
- Assist Howard County Government with updating Ellicott City's design standards,
- Work collaboratively with the Ellicott City Partnership to assist them in providing additional capacity to their herculean efforts.

Preservation Maryland's announcement of the opening of the Resource Center preceded its having raised all of the funds necessary to operate the Resource Center for 9 months. Funding support for this initiative is now being sought from various sources. Most recently, Preservation Maryland applied to the Maryland Department of Housing and Community Development

Nonprofit Assistance Fund for a grant totaling \$50,000. MHT supplied a letter of support in support of this grant application.

Preservation Maryland would like to seek support from the Maryland Historical Trust totaling \$5,000 to contribute to this effort.

2. MHT Library Move

The Department of General Services (DGS) has agreed to carpet and paint the two rooms of the MHT library and Office of Preservation Services file room space before workers dedicated to refurbishing the 100 Community Place building leave the premises. In order to conduct this work, however, the contents of the library and file room must be relocated. DGS has so far indicated that they cannot provide this moving assistance. MHT will need to hire a professional mover to temporarily relocate book shelves and file cabinets out of the library space before the carpeting and painting is done and then back into the library and file room space after the work is completed. Staff solicited 3 bids for the move which have ranged from a high of \$23,827 to a low of \$12,270. While staff have \$7,197 remaining in hand from the FY2016 Board fund allocation for office space improvements, that leaves a shortfall of \$5,073 needed to accomplish the library and file room move based on the low bid.

Ms. Bailey made a motion to approve the following resolution, seconded by Mr. Luckenbach, which was unanimously approved.

RESOLVED, by the Board of Trustees of the Maryland Historical Trust, that an expenditure of up to \$168,275 from the MHT Heritage Preservation Fund in fiscal year 2017 to support the following projects is approved:

- Up to \$1,000 to support Preservation Maryland's Ellicott City Preservation and Rebuilding Resource Center;
- Up to \$5,073 to support the MHT library move.

3. Agenda for October 6th Board Meeting

Ms. Hughes reviewed the draft agenda for the October 6 Board meeting in St. Mary's City.

Meeting adjourned at 10:40 am.

Y303 Investment Committee - Report

Mr. Edson reported that the Investment Committee met by teleconference on September 29th. No changes to the Board's investments or fee payment structure were recommended.

Y304 Litigation & Legal Issues

Ms. DeLony reported that the Trust is not involved in any litigation or legal issues at present.

Y305 Budget & Legislation

Ms. Hughes reported that the fiscal year 2018 operating budget for the Maryland Department of Planning has been submitted. The hearing on the Department's budget with the Department of Budget and Management (DBM) is scheduled for early November. The agency's capital budget hearing with DBM was held in early September.

Ms. Hughes also mentioned that the Joint Chairmen's Report on Historic Preservation and Museum Funding has been completed and is being reviewed by DBM and the Governor's Office. It will be submitted to the budget committees by the deadline of October 15th and will then be available to the public for review.

In terms of appropriations to the Historic Preservation Fund (HPF), Ms. Hughes reported that Congress passed a continuing resolution that funds the government at fiscal year 2016 levels through December 9th. Congress will take up the fiscal year 2017 spending bills when they return on November 14th.

Reauthorization of the HPF continues to be a concern. When Congress returns in November, historic preservation advocates are hopeful that reauthorization of the HPF will be one of the bills that will be passed. There are three potential paths for a reauthorization of the HPF: 1.) as part of a comprehensive energy bill; 2.) as part of a National Park Service Centennial Bill; 3.) as a stand-alone bill (HR 2817).

Y306 2017 Draft Meeting Schedule

Ms. Hughes inquired if Board members had any known conflicts with the proposed Board meeting dates for calendar year 2017:

January 26, 2017 – Executive Committee Conference Call

March TBD 2017 – Annapolis, MD

Board meeting from 2-4 PM followed by Preservation Awards ceremony from 4:30 to 7 PM.

May 11, 2017 – Westminster, MD

July 13, 2017 – Crownsville, MD

October 5, 2017 – Location TBD

December 7, 2017 – Crownsville, MD

No conflicts were identified. However, it was suggested that the Preservation Awards ceremony should take place earlier in the year before the legislature hosts hearings on the Trust's operating budget. Nicholas Redding suggested that there be coordination between the date of the awards and the Preservation Maryland lobby day date.

Ms. Mears offered to host the October meeting in Berlin, Maryland. Her offer was accepted by the Board.

Y307 Jefferson Patterson Park and Museum Report

Mr. Thompson provided a report on current and upcoming activities at Jefferson Patterson Park and Museum.

Announcements

Mr. Spikes reported that he had been recognized by the Baltimore Business Journal as among its “Top 40 under 40.”

Mr. Edson reported that the next meeting of the Board is scheduled for December 8th in Crownsville. He then invited Board members to join a tour led by Regina Faden, Executive Director of St. Mary’s City, following lunch.

The meeting adjourned at 12:18 p.m.

Mr. Charles L. Edson, Chair

Elizabeth Hughes, Director