

2018 Summer Internship in Archeology

Department: Planning / Maryland Historical Trust

Opening Date: March 5, 2018

Closing Date: April 9, 2018

Salary: Not to exceed \$5000.00

Employment Type: Temporary

Work Location: Anne Arundel Co., Maryland and various

The Maryland Historical Trust (Trust) is seeking candidates for its 2018 Summer Internship in Archeology. Interns serve a maximum of 400 hours over a period of 10 consecutive weeks to begin on or about May 21, 2018. Current graduate students in anthropology/archeology are preferred; students currently enrolled in or who have recently graduated from an accredited undergraduate program in anthropology/archeology or other closely related field are encouraged to apply.

The intern will work under the general supervision of the Chief Archeologist and time will be divided between office/laboratory and field work in support of the Trust's terrestrial and maritime archeology programs. Field work will take place in a variety of settings and involve use of hand tools, electronic surveying equipment, and small boats, canoes, and/or kayaks. It will include support activities associated with the Annual Tyler Bastian Field Session in Maryland Archeology, marine geophysical and remote sensing surveys, and archeological site visits and inspections. Office/laboratory work is expected to include artifact sorting, washing and cataloging, records processing and filing, GIS data manipulation, and general data organization and entry tasks. Opportunities will also be available related to other aspects of the Trust's archeology programs, such as project review and compliance, and outreach activities

Field work will require occasional work outside of normal business hours (early mornings, evenings, weekends, and holidays), extended work days, overnight travel, and camping; office/laboratory work will be conducted during normal business hours.

Interns will receive a total amount not to exceed 5000.00 paid in bi-weekly increments based on the number of hours worked at a base rate of \$12.50 per hour.

Successful completion of an archeological field school or equivalent and familiarity with ArcGIS are required.

Location:

Maryland Historical Trust

100 Community Place

Crownsville, Maryland 21032

Approximately 40% of the term will be spent at off-site locations.

The following must be submitted prior to the closing deadline to be considered for the internship. If submissions are missing, the application may be removed from consideration. Submissions received after the filing date will not be accepted.

Applicants must submit:

- Cover letter- (statement, in the form of a letter explaining how you will benefit from the position and how the Trust will benefit from your participation)
- Curriculum vita

- Academic transcripts (unofficial copies acceptable) showing the major course of study
- A letter of recommendation from a faculty member from current or most recent school, or a professional archeologist familiar with your knowledge, skills, and abilities

These items should be sent by mail to:

Chief Archeologist
Maryland Historical Trust
100 Community Place
Crownsville, Maryland 21032

Candidates can expect to be notified of their disposition no later than May 4, 2018.