

# Maryland Historical Trust storic Preservation Capital Grant Program



## Welcome!

### Application Workshop

<https://mht.maryland.gov/Pages/funding/grants-capital.aspx>

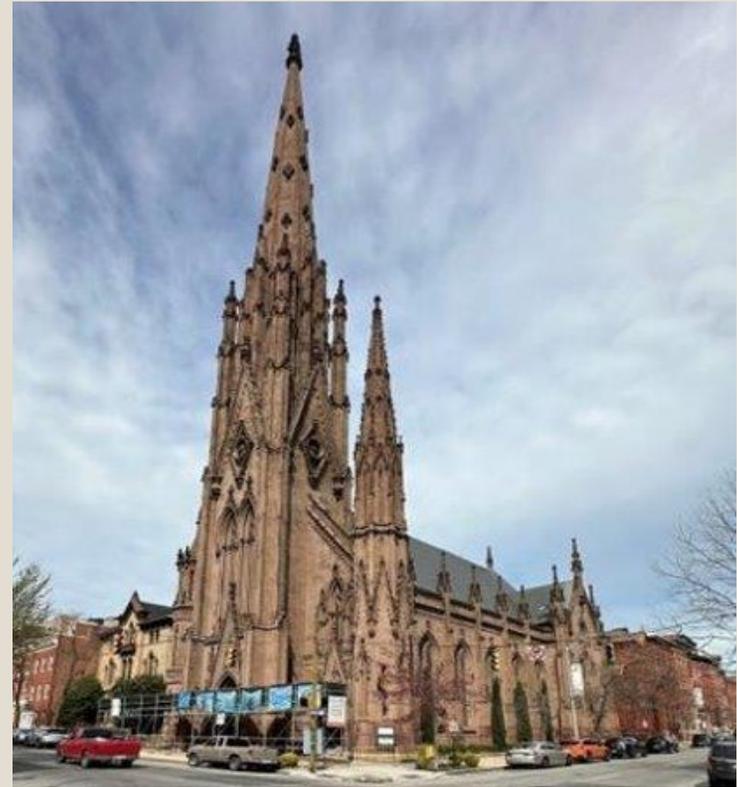


# Program Basics

<https://mht.maryland.gov/Pages/funding/grants-capital.aspx>



- **Fund capital (construction-related) projects for historic properties**
- **Maximum grant amount = \$100,000**
- **Eligibility requirements**
  - **Eligible applicants**
  - **Eligible properties**
  - **Eligible projects**
- **Application deadline is March 16<sup>th</sup> at 11:59 pm**



*First and Franklin Church, Baltimore City*

[MHT's YouTube Channel Webinar Playlist](#)

[FY 26 General Overview Webinar Slides](#)

# Program Webpage

<https://mht.maryland.gov/Pages/funding/grants-capital.aspx>



## Quick Links

- [Guidelines and Resources](#)
- [2025 Awardees](#)
- [Current Funding Opportunities](#)
- [Grant Application Quick Start Guide](#)

[Apply as an Individual](#)

[Apply as an Organization](#)

## Historic Preservation Capital Grant Program

The Historic Preservation Capital Grant Program promotes the acquisition, restoration, and rehabilitation of historic properties in Maryland. Eligible properties are limited to those which are listed in or determined eligible for the National Register of Historic Places, either individually or as a contributing structure within a district. As of 2026, the program receives an annual appropriation of \$1,000,000 for grants per year. Applications for the Historic Preservation Capital Grant Program are typically available in February and due in mid-March, with decisions made by July every year.



*Sotterley Plantation gatehouse project. Photo provided by Nancy Easterling.*

### Eligible Applicants

The Historic Preservation Capital Grant Program provides grants of up to \$100,000 to nonprofits, local governments, businesses, and individuals for eligible projects. All applicants except for nonprofit organizations are required to provide a dollar-for-dollar match.

State and federal government entities are eligible to apply as nonprofits; however, projects involving state and federally owned properties cannot comply with the requirement to convey a preservation easement to MHT and therefore are not expected to rank highly enough for funding.

### Eligible Projects

Applicants may apply for the following types of capital projects:

- Acquisition

## APPLY NOW to the Historic Preservation Capital Grant Program!

Applications are now open for the FY26 round of the Historic Preservation Capital Grant Program. Applicants are strongly encouraged to review the grant guidelines, watch a previously recorded general overview webinar, and to contact program staff with any questions or to confirm project eligibility. All applications must be submitted by **11:59 pm on March 16, 2026**.

All new users must open an account using the new grants portal, [de](#) **Grants Portal** page. Once your account has been created, to begin a new application for the Historic Preservation Capital Grant Program, please use one of the appropriate links found on the left side of this page. **Do not continue to click either of these links to access a saved application.** Clicking either of these links will start a new application every time. **To continue an FY2026 Capital Grant application you have already started**, please use the link found on the **Grants Portal** page.

# Application Materials:

<https://mht.maryland.gov/Pages/funding/grants-capital-resources.aspx>



## Quick Links

[Grants Programs](#)  
[Historic Preservation Capital Grants](#)

## Historic Preservation Capital Grant Program, Guidelines and Resources

### For Current Grantees

- [Grants Manual](#)
- [Project Completion Report Template with Instructions](#)
- [Retrieving Applications and Reports from MHT](#)

### For Grant Applicants

- [Grant Guidelines](#)
- [Budget Template](#)
- [Photograph Template](#)
- [Property Owner Consent Letter Template](#)
- [Creating an Account in the New Grant Portal](#)
- [DNR Project Information Form](#)

### Webinar Recordings

- [YouTube Playlist](#)

### Webinar Slides

- [General Overview](#)
- [Application Tips](#)
- [Preservation Easements Q&A](#)
- [Religious Sites Q&A](#)

# Application Approach



- Focus on the most important sections of the application.
  - Goals
  - Make the historic preservation connection
  - Project importance
- Make the application easy for reviewers
  - Clear language
  - Complete all sections

**Pro Tip: Do not resubmit the exact same application you used in previous rounds!**

# Important Sections



- Project Description
- Significance and Urgency
- Public benefit/Impact



*Schifferstadt Architectural Museum, Frederick County*

# Construction Project Description and Grant Project Scope of Work



- How will your project be completed?  
Be specific.
- Help the reviewer visualize the project.
- Only list construction-related tasks.
- Base your scope on estimates.
- Focus on the most critical issues.



*Clifton Mansion,  
Baltimore City  
+ Hammond-Harwood  
House, Anne Arundel  
County*

**Pro Tip: Discuss the Secretary of the Interior's Standards  
and in-kind rehabilitation!**

# Significance



- Discuss your site, not your organization.
- Why is your site unique or important?
- Has the significance of your site changed over time?
- Why is your site important today?

**Pro Tip: Do not attach your MIHP form  
or NRHP form!**



*Easton Railroad Station, Talbot County*



*Easton Armory, Talbot County*

# Urgency



- Clearly explain the critical issues.
- What are the impacts of the critical issues?
- Why does your project need MHT funding?
- Discuss other sources of funds that did not come to fruition.
- Include all sources of funds.



*Wallace Office Building, Dorchester County*

# Public Benefit



- Focus on cohorts that are not directly associated with your site.
- If applying as a business or individual, show how the project will benefit others besides your patrons or yourself.
- Make the case for access and engagement.
- Discuss partnerships.
- Provide an educational component.



*Tudor Hall, St. Mary's County*



*Sotterly Plantation, Enslaved Quarters*

# Documentation



- Photographs
- Organizational Documents
- Letters



*Calvin B. Taylor House, Worcester County*

# Photographs



- Provide clear photos.
- Include photos that show the overall context of the site.
- Clearly illustrate the location of the critical issue.
- Avoid unnecessary photos.
- At least 10 photos.

**Pro-Tip:**  
**Provide clear and descriptive captions!**



*Jane Gates Heritage  
House, Allegany  
County:  
Context Photo*



*Jane Gates Heritage  
House, Allegany  
County: Location of  
Construction Project  
Scope*

# Organizational Documents/Letters

- IRS Determination Letter
- By Laws/Articles of Incorporation
- SDAT showing owner of the property
- Certificate of Good Standing
- Property Owner Consent Letter
- Letters of Support

**Pro-Tip:**

**Make sure all letters are signed by the right person!**

2/25/2024 12:14 PM 0247: Real Property Data Search

Real Property Data Search ( )  
Search Result for ALLEGANY COUNTY

View Map View Ground/Rent Redemption View Ground/Rent Registration

Special Tax Recapture: None

Account Number: District - 14 Account Identifier - 003088

**Owner Information**

Owner Name: CUMBERLAND CITY OF Use: EXEMPT COMMERCIAL  
Mailing Address: CUMBERLAND MD 21502 Principal Residence: NO  
Deed Reference:

**Location & Structure Information**

Premises Address: 87 N LIBERTY ST Legal Description: N CENTRE & N LIBERTY STS 105X90  
CUMBERLAND 21502-0000

Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plot No:
0104	0200	7218B	10003 D1	0000				2024	
Town: CUMBERLAND									

Primary Structure Built:	Above Grade Living Area:	Finished Basement Area:	Property Land Area:	County Use:
1910	18,600 SF		6,450 SF	

Stories:	Basement:	Type:	Exterior:	Quality:	Full/Half Bath:	Garage:	Last Notice of Major Improvements:
		GOVERNMENT BUILDING	/	C4			

**Value Information**

	Base Value:	Value As of:	Phase-in Assessments:	As of:
Land:	65,100	01/01/2024		07/01/2025
Improvements:	1,000,800			
Total:	1,118,000			
Preferential Land:	0			

Tr

Seller:	Date:
	Dec
Type:	Date:
	Dec
Seller:	Date:
	Dec
Type:	Date:
	Dec

Exc

Partial Exempt Assessments:

Class:	Value:
County:	600
State:	600
Municipal:	600

Special Tax Recapture: None

Homestead

Homestead Application Status: No Application

Homeowners' Tr

Homeowners' Tax Credit Application Status: No Application

**BYLAWS**  
**OF**  
**[NONPROFIT CORPORATION NAME]**  
**ARTICLE I. OFFICES**

The principal office of the corporation in the State of [state in which you filed or will your Articles of Incorporation or Certificate of Formation] shall be located at [address of principal office]. The corporation may have such other office(s), either within or without that state, as the board of directors may designate or as the business of the corporation may require from time to time.

The registered office of the corporation to be maintained in the organizing state may be, but need not be, identical to the principal office in the organizing state, and the address of the registered office may be changed from time to time by the board of directors.

**ARTICLE II. BOARD OF DIRECTORS**

**Section 1. General Powers.** The business and affairs of the corporation shall be managed by its board of directors. Its functions shall include, although not be limited to, a working board for organization, structure, planning, policy, finances, fundraising, program planning, and public education, consistent with the purposes of the corporation.

**Section 2. Number, Term, and Qualifications.** The number of directors of the corporation shall be not less than three and not more than nine. All directors must be natural persons. The directors will be elected for a term of one year.

**Section 3. Election of Directors.** The board of directors shall be self-perpetuating. The first board of directors shall consist of those persons set forth in the corporation's articles of incorporation, or, if not set forth in the articles of incorporation, appointed by the corporation's incorporator. Thereafter, the directors shall be elected by the board of directors by a majority vote of the directors then in office.

**Section 4. Regular Meeting.** The annual meeting of the board of directors shall be held on the first [ ] in the month of [ ], in each year, beginning with the year [ ], at the hour of [ ]. The board of directors may provide for the holding of additional regular

# Contact Information and Program Website



Bill Hersch, Capital Grants and Loans Administrator  
[bill.hersch@maryland.gov](mailto:bill.hersch@maryland.gov)

Visit our website:

<https://mht.maryland.gov/Pages/funding/grants-capital.aspx>